



JOB DESCRIPTION

Full Time Art, Photography and Graphics Teacher

JOB TITLE: Art, Photography and Graphics Teacher

RESPONSIBLE TO: The Headmistress

Personal and Professional Qualities Required:

We are looking for a committed teacher who is an energetic and enthusiastic Art, Photography and Graphics practitioner. With maximum class sizes of fifteen students, we are looking for someone who has experience in teaching Art to GCSE and BTEC level 3 and ideally Photography to GCSE but most importantly he/she should be flexible, innovative, friendly and enthusiastic about his/her subject.

Working as part of a team is vital and he/she should be able to work constructively within a cohesive and very busy school where the children matter. It is essential that the person appointed enjoys working with young people.

The successful candidate should be ready to contribute to the range of tasks associated with a busy school and be willing to go the extra mile for our students.

The school is well resourced and fully networked as well as wireless. Staff are required to ensure that all resources needed for teaching are made available in an electronic format accessible to students. Strong general ICT skills are therefore a requirement, though high levels of technical ability in ICT are not. ICT training and support are readily available to all colleagues.

Creative Arts at Canbury School:

Art, Craft and Design and Photography are GCSE options available to students at Canbury School. The students' ability range is broad, and they are prepared for the AQA syllabus at GCSE. BTEC Art and Design Level 3 is on offer to our small sixth form cohort. Art and Graphics are each taught at Key Stage 3 for one hour a week.

The department is well stocked with resources that includes a kiln, a set of sewing machines and DSLR cameras. With regards to ICT in the department there are two desktop Macbooks, six Macbook laptops, an ipad, a Smart IWB and a large format printer.

The successful candidate will join a thriving and happy school where high standards are expected of staff as well as students in a lively and supportive atmosphere. The emphasis is on enjoyment of the Arts, presenting these areas of study as highly relevant and worthwhile in the modern world as well as enriching and fulfilling in themselves.

Responsibilities

The successful candidate will be expected to:

- Deliver Art to Years 7, 8, 9, 10, 11 and 12.
- Deliver Graphics to Years 7, 8 and 9.
- Deliver Photography to Years 10 and 11.
- Work with and assist the Learning Support Staff.
- To keep up-to-date records of the attainment progress of all students taught, monitor these and take intervention action where necessary, also consulting/informing the Senior Leadership Team.
- Ensuring GCSE and BTEC coursework is set, deadlines met and work is marked to the Board's standards.
- Differentiate the learning to enable students to make maximum progress.
- Ensure that marking standards reflect the School Marking Policy.
- Draw up the subject budget; order equipment and administer with the approval of the Headmistress.
- Review and update schemes of work regularly.
- Write half termly student reports.
- Be a Form Tutor and undertake duties associated with this.
- Become involved in the extra-curricular activities of the School as a whole, depending on the interests/particular talents of the candidate.
- Organise and take one subject related club/activity per week.
- Organise and accompany school trips as necessary.
- Undertake one break and lunchtime duty at least once per week.
- Prepare 'in-house' exhibitions of student work.
- Attend all required school functions, as directed by the Headmistress: staff meetings, parents' evenings, Welcome Mornings, INSET days, etc.
- Know, and adhere to, all school policies.
- Cover for absent colleagues when required.
- Contribute to the marketing of the school.
- Contribute to the House system.

- Take part in all school activities as required by the Headmistress.

Extra-Curricular Activities

All members of staff are asked to make a contribution to some areas of the extra-curriculum and from time to time to assist with an occasional evening event to help support events like the school production.

Statutory Staff Induction, Staff Review and Continuing Professional Development

All new staff are given the Staff Handbook and School Policies well ahead of their joining the School and are given full induction training at the start of their first term. Subsequent twilight sessions also offer training in other specific areas.

The School is committed to the continuing professional development of its staff and there is an annual review procedure, conducted by a line manager. INSET opportunities are provided for the whole staff and for individual staff, arising out of discussions during the annual review.

Canbury School is committed to the proper Safeguarding of its students. All staffs are required to undertake Child Protection Training as part of their induction and regularly as required by regulations and school policies and procedures thereafter.

Remuneration

Salary will be based on the Canbury Salary Scale and will be commensurate with the qualifications and experience of the candidate. The School contributes towards the Teachers' Pensions Scheme.

This job description should be seen as enabling rather than restrictive and is subject to annual review.